

TENDER FOR THE SUPPLY OF 2016 CALENDARS AND DIARIES

NATIONAL COMPETITIVE TENDERING (NCT)

The Volta River Authority (VRA) of the Republic of Ghana invites sealed tenders for the **SUPPLY OF 2016 CALENDARS AND DIARIES.**

Details of the proposed supply are:

IFT NO.	CONTRACT NAME	TENDER SALE PRICE	TENDER SECURITY	CLOSING DATE & TIME
VRA/NCT/B/73000	Supply of 2016 Corporate Calendars	GH¢50.00	GH¢2,500.00	May 29, 2015 @ 11:00am
VRA/NCT/B/75000	Supply of 2016 Corporate Diaries		GH¢4,000.00	

- Detailed specifications, quantities and schedules are provided in the Tender documents.
- Tendering will be conducted through the National Competitive Tendering (NCT) procedures specified in the Public Procurement Act, 2003 (Act 663) of the Republic of Ghana.
- Tendering documents in English may be purchased from the **PROCUREMENT DEPARTMENT, VOLTA RIVER AUTHORITY, LOCATED 2 KILOMETERS OFF TEMA MOTORWAY ROUNDABOUT TO AFLAO ROAD, (CLOSE TO TEMA STEEL WORKS).** The method of payment will be by cash.
- Tenders for Calendars and Diaries would be on sale between **0900 hrs to 1500 hrs local time** each working day from **Wednesday, April 29, 2015 – Friday, May 29, 2015.**
- Tenderers shall submit with each quotation, a **Tender Security** as stated above in Ghana cedi and in the form prescribed in the Tender document.
- Completed Tenders must be addressed to:

**THE DIRECTOR,
PROCUREMENT DEPARTMENT,
VOLTA RIVER AUTHORITY,
P. O. BOX MB 77,
ACCRA, GHANA**

and delivered to the **OFFICE OF THE DIRECTOR, ROOM # 001, PROCUREMENT DEPARTMENT, VOLTA RIVER AUTHORITY, LOCATED 2 KILOMETERS OFF TEMA MOTORWAY ROUNDABOUT TO AFLAO ROAD, (CLOSE TO THE TEMA STEEL WORKS)**

Interested Tenderers may also obtain information from the address above and on:

Telephone Nos.: - **(0289)-546758**
(0303)-936162

E-mail: **secprd@vra.com**

7. Tenderers may, if they so wish, be present at the public opening of Tenders to be held at the **Conference Room, Room # 002, Procurement Department, Tema Ghana,** Immediately after the close of Tendering

